

Crafton Hills College

Educational Master Planning Committee Minutes

Date: October 8, 2013

Time: 3:00-4:40 pm

Location: LRC 135

Members and Guests

- Co-Chair: Bryan Reece - A
- Co-Chair: Debbie Bogh - P
- Denise Allen-Hoyt - P
- Jane Beitscher - A
- Sharen Chavira - A
- Karen Childers - P
- Donna Hoffman - P
- Rick Hogrefe - A
- Janine Ledoux - P
- Gary Reese - P
- Michelle Riggs - A
- Ernesto Rivera - P
- Mike Strong - P
- Rebecca Warren-Marlatt - P
- Esmeralda Vasquez - P
- Keith Wurtz - P

TOPIC	DISCUSSION	FURTHER ACTION
1.0 Review and Approval of September 24, 2013 Minutes.	<ul style="list-style-type: none"> • Members reviewed minutes and discussed minor change to 3.0 – add Gary <u>Williams</u> and Mike <u>Strong</u> to 3 peak hike organization. • Minutes approved with addition. 	
2.0 How will we Measure Engage, Learn & Advance? Keith Wurtz	<ul style="list-style-type: none"> • Keith Wurtz passed out draft copy of Measuring Engage, Learn, and Advance. • He explained what was being measured. • QEI stands for Quantitive Effectiveness Indicators. • The characteristics of the meausre is to compare Crafton to other colleges. • Members discussed how students will fill out survey. • Crafton’s overall success rate is 70%. • Keith will continue to work on this proposal and bring to next meeting. 	Keith will bring survey to next meeting.
3.0 Revisit Mission, Vision and Values Keith Wurtz	<ul style="list-style-type: none"> • Keith is still working on compiling all the information from In-Service meeting. He will bring to next meeting. 	Keith will bring to next meeting.

TOPIC	DISCUSSION	FURTHER ACTION
4.0 Organize In-Service Notes on “Engage” Keith Wurtz	<ul style="list-style-type: none"> Keith passed out CHC Effective Student Engagement document to all members. This was the work of employees from the first day of In-Service. Keith took note that there are more things to improve than identified effective strategies. Each divisions was broken down by categories. 	
5.0 Develop Graphics for Campaign Donna Hoffman	<ul style="list-style-type: none"> Donna Hoffmann discussed that Bryan Reece would like her to come up with a logo to promote engage, learn, and advance. The Graphic Designer’s are working on higher priority work at the moment. She will be working with Kristi on this project. Members discussed if the logo would be a new Crafton logo or just for the 3 peaks. Donna will bring us a logo when she reaches that point. 	
6.0 Launch Web Page for EMP and EMPC Cyndi Gundersen	<ul style="list-style-type: none"> Cyndi Gundersen discussed the changes Bryan would like for the EMP website. She is willing to learn the formatting so she can do the changes. She will work with Kristi to get things moving. 	
7.0 Suggested Program of Work 4.0 Tracking of EMP Program of Work 5.0 Tracking of EMP Results Bryan Reece	<ul style="list-style-type: none"> This item will be put on the next meeting’s agenda since Bryan was not present. 	Put on Agenda for next meeting.
8.0 3 Peaks Challenge Update Mike Strong	<ul style="list-style-type: none"> Members discussed the progress of the hike. Denise Allen will be attending. There has been one permit obtained for this hike. Rebeccah Warren-Marlitt suggested that a field trip request should be done for this event. 	

TOPIC	DISCUSSION	FURTHER ACTION
9.0 Activity for “Learn & “Advance” Bryan Reece	<ul style="list-style-type: none"> This item will be put on the next meeting’s agenda because Bryan was not present. 	Put on Agenda for next meeting.
10.0 Wrap Up <ul style="list-style-type: none"> Questions/Comments/Items from Floor Next Meeting = October 22, 2013 Adjourn 	<ul style="list-style-type: none"> The next meeting will be held on October 22, 2013. Meeting adjourned at 4:03 p.m. 	
<p>Mission: To advance the education and success of students in a quality learning environment.</p> <p>Vision: To be the premier community college for public safety and health services careers and transfer preparation.</p> <p>Values: creativity, inclusiveness, excellence, and learning-centeredness.</p>		